



FIRST UNITED METHODIST CHURCH OF OVIEDO

ADMINISTRATIVE COUNCIL

MEETING MINUTES

February 24, 2020

7:00 p.m.

Fellowship Hall

Call to Order:

Chairman, David Evans, called the meeting to order at 7:09 p.m. in the Fellowship Hall. A copy of the "Attendance Sheet" for this meeting is attached to these minutes for the file. Registered were 19 members. A copy of the "Agenda" is attached for the file.

I. Loving:

A. **Opening Prayer:** Prayer by Senior Pastor, Brian James.

B. **Invitation to Glory & God Sightings:**

- Marc Ayala was thankful for the productive District Leadership Training Event held on Saturday. Good variety of class offerings. 250-260 members of the churches from our district were registered.
- Frankie Godwin thanked Dick Hood for the wonderful Blue & Gold Banquet held to support our Cub and Boy Scout troops.
- Frankie Crews submitted a sighting - several of the Young at Heart group enjoyed dinner together at The Landings and then to a concert at St. Luke's on January 25.

C. **Devotion** by Pastor Petina Ripkey

John, chapter 7- the anxiety of who Jesus is among his followers and others. Verse 30 – signs that Jesus is the Messiah.

Petina shared photos and stories from the recent very successful mission trip to Uganda. The #1 request is for school fees for the children, \$120.

II Learning – Ministry Area Updates

A. **UMW, Amanda Ayala**

Core Missions:

Ishe Anesu - Zimbabwe
Lawton Backpack Program – Oviedo
Orange County Academy – Bithlo
Restoration Ministries – Orlando
Soaring Unlimited – Haiti
United Methodist Children's Home

How do we support our missions?

Financially
Prayer
Goods/Donations
Service

Financially:

In 2019, we donated \$7,916 to our six main missions. Over the past three years, a total of \$22,907 has been given to our core UMW supported missions.

Prayer:

Prayer is a vital part of mission support. We pray for the mission itself, the workers and volunteers, and for the people that are impacted.

Donation of Goods:

Each year UMW members donate thousands of dollars in items to our missions. In 2019 the estimated value of in-kind donations was over \$10,000.

Service:

Service has always been a focus of our mission. Whether serving food to children from the United Methodist Children’s Home or tutoring students, our members are an important part of mission work.

Membership:

2019 membership was 161 members, an 8 person increase over 2018. We now have a General Membership category for those that want to participate but do not wish to join a circle.

III. Leading:

A. Approval of Minutes from the January 2020 meeting.

Motion by Richard Jermain: To accept the minutes of the January 27, 2020, meeting of the Administrative Council as written. Seconded by Brian Boyington. Vote called. All in favor.

B. Business Area Reports & Requests

1. Treasurer/Finance Reports, Richard Jermain

Finance Committee Chairman, Richard Jermain, submitted the following reports:

- PROPOSED 2020 BUDGET
- PROPOSAL FOR ALLOCATION OF 2019 SURPLUS
- RECOMMENDATION ON CONSOLIDATION OF RESTRICTED ACCOUNTS

A surplus of the 2019 Budget was received at the end of the year - \$250,704. Proposal submitted for the 2019 Unallocated Surplus:

Proposed Allocation:

Streaming Upgrade	\$18,000
Projectors (2) with install	12,000
Lighting	10,000
Children’s Ministry Bathroom	<u>18,000</u>
Total	\$58,000

Remaining Unallocated Reserve \$192,704

Motion by the Finance Committee: To approve the Unallocated Surplus and the Proposed Allocations. Vote called. All in favor.

A detailed 2020 Budget was presented with a total of \$1,231,300. (the full 2020 Budget is attached for the files)

Motion by the Finance Committee: To approve the Annual FUMCO Budget for 2020 at \$1,231,300. The final numbers may vary slightly based on the amount of the insurance for the year. Vote called. All in favor.

FUMCO Temporary Restricted Account Consolidation: a full, detailed report listed by account was submitted. (copy of report attached for the files)

Comments from Kevin Kranz, Treasurer:

Submitted is what we expect to be the final report for 12/31/19. As noted before the meeting last month, we were blessed with very generous giving to close out 2019. Revenue from all sources totaled \$399,577.56 for the month and \$1,377,625.01 for the year. Total revenue exceeded our budget by \$183,800.83. With expenses of \$90,967.78 for the month and \$1,126,920.80 for the year we had a net surplus of \$308,609.78 for the month and \$250,704.21 for the year. Based upon last week's Finance Committee meeting, Richard will be presenting a proposal to allocate \$58,000 of the 2019 surplus for specific needs which he will detail in the meeting. The remaining surplus of 192,704.21 will be held in reserve with future allocations to be recommended by the Finance Committee.

I can report that for the month of January, total revenue was \$64,026.98 and expenses were \$85,519.63 resulting in a net shortfall for the month of \$21,492.65. An Income/Expense Summary and a Funding Summary are attached for the file.

2. Membership & Attendance Reports: Charlene Davis

For the monthly report to Administrative Council, as of February 24, 2020:

Total membership at 1413. One member was reclassified from member to contributor. A New Members Class will begin on March 29, 2020. Included in the report were a list of membership totals by month for the years 2016 – 2020, with 1414 for January and 1413 for February. A list for weekly average attendance for the years 2016 – 2020 was provided with a total average for February of 402.

3. SPRC:

Frankie Godwin, "We love our staff!"

4. Trustees Report: Committee Chairman, Brian Boyington

1. General

- a. The portico roof adjacent to the Jones Parlor was repaired by Frank Wales.
- b. Accepted the Administrative Council recommendation that the total members of the nominated Trustees be limited to a total of 7. The current members will continue their terms. Meeting dates extended to every 60 days.
- c. Accepted the recommendation to replace the previous cleaning company with Image One, utilized by ECC as despite many conferences and warnings, the former company is performing poorly. The contract is 2,000 per month

2. Sanctuary Issues:

Building #1:

- a. Deep cleaning of the sanctuary carpeting completed. Due to the extensive use of the buildings, two deep cleanings are required per year.
- b. The windows need to be pressure washed and painted – Chris Brown

Historic Sanctuary:

- a. Chris needs to issue the contract for the scraping and painting of the six large and six smaller windows to The Jake of All Trades, LLC. The labor rate, \$35.00 per hour, is for the scraping and sanding of the window frames. The cost of repainting the windows, including the expense of the paint, is \$1,980. A lift is also required and will cost an additional \$1,500.

- b. The steeple painting job placed on hold.
- 3. Campus Issues:
Chris hired Image One, to clean the floors in the community room, and the youth room on 2/13.
- 4. Next Meeting: Monday, March 9, 2020, at 7:00 pm, Room: 501.

C. Business:

1. Old Business

a. Vote on Leadership Development:

Marc Ayala and Chairman Evans led a discussion of this proposal which was presented at the January meeting. Several points were clarified, and questions answered. All meetings are open to everyone and all input will be welcome. This motion clarifies existing voting positions and the need to have achievable quorums for voting. Currently, 60% of our church leaders are over age 55.

The Administrative Council will be limited to 11 members plus a representative from the Children's Ministries and one from the Youth Council. These members will comprise the "Executive Committee" which will deal with the business of the church and will meet monthly. The full council will meet quarterly.

Motion by Marc Ayala: That the proposed Leadership Development plan be accepted as presented. The nominations for Leadership will be presented at the Annual Charge Conference (October) as part of the business of that meeting.

In addition, a written Leadership Covenant was presented by Pastor Wade Arnold which will be signed each year by all leaders. The Leadership Covenant shall apply to all leaders identified on the Leadership List as approved at the Annual Charge Conference.

Seconded by Brian Boyington. Vote called. All in favor.

(Leadership Covenant attached for the file)

2. New Business:

a. Military Support Group, Norm Collins

Motion by Norm Collins: To approve the Military Support Group to sponsor the Wreaths Across America Memorial Ceremony on December 19, 2020, at the Oviedo Cemetery. There will be no cost to the Church. Seconded by Dick Hood. Vote called. All in favor.

IV. SENDING FORTH:

A. Pastor's Reports:

1. Assistant Pastor, Wade Arnold

The mission team was a great group! Members of the Discipleship class are responding well to the

material. Teams are being formed for Stewardship to lead the Financial Peace classes which start on September 6.

2. Pastor of Mission Engagement & Contemporary Worship, Patina Ripkey:

Really awesome what is happening in this church regarding international mission. It is fascinating this is happening here.

The current Orange County Academy project will be changed to call the Bithlo Project.

3. Senior Pastor, Rev. Brian James:

A lot of good things are happening. Pastoral leadership continues to eliminate distractions to move forward.

B. Announcement of Upcoming Meeting:

Administrative Council Executive Committee, March 23, 2020

C. Closing Prayer

Pastor Brian offered a closing prayer.

D. Adjourn

The meeting was adjourned at 8:44 p.m.

Respectfully submitted,

Christy Lange
Recording Secretary
First United Methodist Church of Oviedo, Inc.