



FIRST UNITED METHODIST CHURCH OF OVIEDO

ADMINISTRATIVE COUNCIL EXECUTIVE COMMITTEE

MEETING MINUTES

April 27, 2020

7:00 p.m.

Via ZOOM

Call to Order:

Chairman, David Evans, called the meeting to order at 7:06 p.m. This first meeting of Executive Committee was held via Zoom, and due to requirements of the covid-9 virus and social distancing, the members participated via their computer or other device at their own home. A copy of the "Attendance Sheet" for this meeting is attached to these minutes for the file. Registered were 14 members. A copy of the "Agenda" is attached for the file.

I. Comments by Chairman, David Evans:

Chairman Evans thanked all for joining in with this meeting of the Executive Committee and the first meeting via ZOOM. He commended the remarkable leadership of the pastors and staff with how they continue to keep the church going during these difficult times. He also thanked Christy Lange, Recording Secretary, for her help with these meetings.

Opening Prayer: Prayer by Senior Pastor, Brian James.

II. Pastor's updates and proposed criteria for a soft opening:

Pastors and staff have proposed a plan for covid19 Evaluation and Strategy and discussed it with the committee members:

- Imperatives: Lead don't react, serving over self, listen and glean, clear external communication
- Assessment: Stay focused on the mission
- Ministry status update: Current status of children, youth, & adult areas, Easter.
- Phased re-entry strategy:
 - Phase 1 is where we are now
 - Phase 2 start in June, continue livestream services, encourage small groups
 - Phase 3 start in July, introduce small corporate worship services, discipleship groups meet in designated areas on campus, mission trips postponed, Whale of a Sale cancelled, continue livestream services.
 - Phase 4 start in August, resume full worship services and classes on campus. Offering plates will no longer be passed. Holy Communion will be handled differently.

Please see the attached document.

III. Comments from committee/work area chairpersons:

Marc Ayala, Co-Lay Leader: this is a good plan; a process is needed for screening ushers; a list of frequently asked questions is needed, and he will prepare a first draft which, after approved, can be distributed to pastors and staff for continuity.

Brian Boyington, Trustees: this is a good plan which has flexibility to conform to county, state, and testing regulations; don't be the first church to open in our area.

Richard Jermain, Finance: if other churches open at the end of May, a strong statement is needed to the members, use only the main sanctuary to start.

Kathryn Halterman, Children & Families: don't go back too soon.

Carl Cline, Youth Council: good plan with flexibility, small groups are important

Frankie Godwin, Co Lay Leader: excellent plan with good flexibility

IV. Discussion and approval of plan.

Motion by Brian Boyington: To adopt the four-phase plan presented by the pastors and staff. It may be adjusted as needed. Seconded by Frankie Godwin. Vote called. All in favor.

V. Other reports:

1. Richard Jermain, Finance, reported that giving is down a bit, \$40,000 below budget. Internet and text offerings are going well and up five times the amount compared to last year.
2. Kathryn Halterman, Children & Families: reported activities
 - art class on Tuesday noon
 - Wednesday evening 6:30 on ZOOM, "Blueprints" to help with handling big emotions
 - Thursday "Lunch bunch", noon
 - Family game night on Friday 7:00
 - Sunday live streaming class/service
 - letters being sent in the mail
 - very successful "spirit week"
3. Stacy Zevas, Youth Ministry: reported activities
 - Middle School Group Weekly Zoom Meeting, Tuesday at 7:00 PM
 - High School Group Weekly Zoom Meeting, Wednesday at 8:00 PM
 - very successful Easter "drive-by" experience
 - support groups
 - scavenger hunts
 - show and tell
 - Youth Zoom study: I Still Believe by Jeremy Camp, Thursdays at Noon
 - special section on Facebook for high school seniors
4. Charlene Davis, Director of Administration: space utilization requests
 1. from Lawton Elementary School, request to use space for fifth grade graduation ceremonies at the end of May. Rescheduled to July 16.
Committee recommendation: inside space is not feasible, perhaps could be held outside on the grounds.

2. from Oviedo High School, Terry Green, permission to use the parking lot, end of May, for a drive-by ceremony for seniors.

Committee recommendation: no decision made.

5. Amanda Ayala, UMW: the Mother's Day Brunch is currently on hold. We plan to reschedule the brunch when conditions allow.

VI. Announcement of Upcoming Meeting:

The next meeting is scheduled for May 25, 2020. Since this is Memorial Day, may be rescheduled.

VII. Closing Prayer

Pastor Wade Arnold offered a closing prayer.

VIII. Adjourn

The meeting was adjourned at 8:18 p.m.

Respectfully submitted,

**Christy Lange
Recording Secretary
First United Methodist Church of Oviedo, Inc.**

Attachment (4 pages)