



FIRST UNITED METHODIST CHURCH OF OVIEDO

ADMINISTRATIVE COUNCIL

MEETING MINUTES

August 24, 2020

7:00 p.m. Fellowship Hall & Zoom

Call to Order:

Chairman, David Evans, called the meeting to order at 7:00 p.m. in the Fellowship Hall. A copy of the "Attendance Sheet" for this meeting is attached to these minutes for the file. Registered were 35 members for combined in-person and via Zoom. A copy of the "Agenda" is attached for the file.

I. Opening Prayer: Prayer by Senior Pastor, Brian James.

Invitation to Glory & God Sightings:

- David Evans remarked how fabulous it is to all be in this room together again. He is looking forward to the time when we can join together without the requirement of masks.
- Pastor Patina was excited to tell her powerful experience story with God at the 10:00 a.m. Sunday service. Please never be scared of Jesus. As a result of this, she later received a message from an unbeliever, and after a conversation, they plan to meet for lunch.

Devotion: Chairman, David Evans

John 14:27 Story from "365 Devotions for Peace by Cheri Cowell". Some people are naturally peaceful, but we can all experience the peace which God gives us.

II Charge Conference

The Charge Conference was led by Elder, Pastor Brian James. Two items of business were presented by SPRC Chairperson, Kalindi Fitch, and both were approved:

1. Approval of Kathryn Halterman as a Certified Candidate of the Florida Annual Conference of the United Methodist Church.
2. Approval of increased compensation adjustment for Assistant Pastor Patina Ripkey.

III. Business Area Reports:

1. **Approval of Minutes from the April 2020 Executive Council meeting.**

Motion by Brian Boyington: To accept the minutes of the April 27, 2020, meeting of the Executive Council as written. Seconded by Marc Ayala. Vote called. All in favor.

2. Update from Endowment Committee:

Chairman Evans reviewed the Permanent Endowment Fund Account Summary dated August 17, 2020. The Market Value balance for the previous quarter (March 30, 2020) was **\$313,285.90**. The total balance for each sub fund for this period is as shown in this table:

Name of Fund	Account Number	Cost Value	Market Value
<i>General Endowment</i>	<i>355487I</i>	<i>\$151,315.26</i>	<i>\$ 159,411.84</i>
<i>Music Ministry</i>	<i>355487I-A</i>	<i>\$ 60,130.52</i>	<i>\$ 63,340.89</i>
<i>Mission Fund</i>	<i>355487I-B</i>	<i>\$136,702.09</i>	<i>\$ 144,008.83</i>
	Total	\$348,147.87	\$ 366,761.56

There were no distributions made from any of the Funds for this period. (full report copied for the files)

3. Update from the Finance Committee: Richard Jerman

Two written reports on the financial condition of the church as of July 31, 2020, were prepared by Treasurer, Kevin Kranz, and reviewed with the group by Finance Committee Chairman, Richard Jerman. The reports state that for the month of July, the church received total revenues of \$68,916.79, against total expenses of \$77,961.57 for the month for a net loss of \$9,044.78 Year to date income is \$597,150.38 with expenses at \$694,950.32, for a loss of \$97,799.94.

On July 31, 2020, the church had a total of \$1,275,987.13 available in cash on hand in the church's combined checking and savings accounts at Citizens Bank of Florida. Net balance of the 'Under One Campaign' was \$228,699.12.

Richard shared a few facts on how the current pandemic is affecting the finances of other churches. Our income is down about 20% which is lower than the average researched. The United Methodist Foundation has granted permission to pay interest only on our mortgage payments. (Also copied for the files are a report on the Under One Campaign totals by month and the principal and interest calculations report.)

A video was shown with a reminder of the financial status of the church and a review of methods for giving.

4. Trustees Report: Brian Boyington

The Trustees did not have official meetings since February due to the pandemic and the campus being closed. We did, however, have e-mail votes on three issues.

July 24, 2020

Dick Hood, the cub scout pack leader has requested an 8'x10' shed to be placed on church property. The only shed they now have is a dilapidated unit behind the little league ball fields. The cub scouts will pay for the shed and pay for the delivery and the installation. Pastor Brian, Charlene, Dick (phone) and I met to discuss the merits. Pastor B and Charlene think it is a good idea. The most likely place is behind the gym adjacent to the Electrical Room, and close to the fellowship hall, where the scouts meet. There is enough room there for the shed to be installed facing the sidewalk. Currently there is a storage trailer there, which will need to be moved.

I proposed the project to the Trustees in an e-mail, which included the plans for the type of shed. The Trustees voted unanimously to approve the installation.

August 14, 2020

Chris Brown brought to my attention that there are six (6) leaking toilets in the ECC. These toilets have been repaired several times, are original equipment, and have outlived their usefulness. Additionally, the shut off valves for the toilets are not functioning. Estimated cost for the replacement of the toilets is \$250 each. ECC will pay for half. The total bill to the church will be \$750.00. I proposed this to the Trustees via-email and received unanimous approval.

August 18, 2020

The Trustees by email gave unanimous consent for a proposal to convert the conference room adjacent to the gym, aka the “Bunker”, into an audio and video studio for church productions and announcements. Currently this room is seldom used, and its proximity to ECC eliminates its usage during school days for meetings. This is a DCF requirement. The room will be secured with strict key control limited to authorized personnel.

Motion by the Trustees: To convert the conference room adjacent to the gym, room 2-108, into an audio and video studio for church productions and announcements. Vote called. All in favor.

Potential Pending Issue

The tree facing Lake Jessup Ave, had low hanging branches over Lee Chapel. These are very heavy branches which sway ominously in light to moderate winds. If a hurricane were to hit, there is the clear and present danger of these branches falling onto the roof of Lee Chapel, resulting in substantial damage. Chris Brown is obtaining estimates on the removal of the offending branches, and for an arborist to examine the tree to professionally evaluate the danger. Depending on the verdict from the Arborist, if needed I will notify the Trustees of the issue and the cost to resolve.

5. U.M.W.: Amanda Ayala:

UMW has continued to hold a few small events to keep members connected. We held a drive by-event and a book club this summer. In addition, we purchased a few yard signs which have been rotated through different member yards along with uplifting scriptures and notes. In September, we will hold our quarterly Women's Night of Fellowship virtually and will also be hosting another book club this Fall. Circles have been keeping touch with each other via phone calls, cards, and online meetings.

IV. Pastor's Reports:

1. Pastor of Mission Engagement & Contemporary Worship, Patina Ripkey:

1. Thursday Night Livestream and Zoom called ALIVE!

This is a Bible study in a talk show format. We've been broadcasting live for 3 weeks now in the sanctuary every Thursday. So far, we have had personal testimonies from Charlie Capehart, Andrea Bartilomeo and have many more people scheduled to share their stories.

We now see the need to have a designated location so we can leave the stage and equipment set up from week to week. We found a room that we can designate for such a purpose. We are calling it the STUDIO.

2. Missions

- a. Iowa -- Marc Ayala has expressed interest in leading a team to Iowa to assist with rebuilding after the major windstorm a few weeks ago. We are gauging interest.
- b. Feeding senior citizens has continued to be a success. Once a month. Most of the recipients live in Palm Valley but other communities are included as well.
- c. We are organizing a day to serve in Palm Valley in October of this year. We will be partnering with two other churches and doing landscaping and other outdoor duties for the residents.

2. Senior Pastor, Rev. Brian James:

1. Staff Transitions:

- a. Ministry/Program Staff
 - Associate Pastor, Patina Ripkey
 - Director of Care and Administration: Charlene Davis

- Director of Discipleship: Jim Boesch

b. Administrative Staff

- Publication Assistant: Debbie Burton
- Administrative Assistant: Eric Campbell

c. Resource Specialist

- Damien Herrington

d. Other

- Financial Director: Jeannette Dickson
- Children Director: Kathryn Halterman
- Youth Director: Stacey Zevas
- Organist: Kraig Lenius

2. ONGOING

- Two classes offered each week
- Wednesday Service of Prayer and Healing
- Thursday Discipleship Offering (Pastor Patina)
- Tying Mail-in Children's Ministry (K.H.) with Weekend Messages

3. UPCOMING

- HOW TO Information with Jim Boesch
- WORSHIP AND DISCIPLESHIP REENTRY OPPORTUNITIES
 - * Pop-up Worship
 - * Physical/On Site Classes
- CONFIRMATION
 - * Tentative Plan:
 - * Single Week, November 8 – 14
 - * Core Curriculum matching Church & Youth Ministry Mission

4. MISC. ISSUES:

- Financial Fluctuations
 - * Video Reminder

V. Announcement of Upcoming Meeting:

Next scheduled meeting, September 28. You will be notified if there is sufficient church business to hold a meeting.

VI. Closing Prayer

Pastor Brian offered a closing prayer.

VII. Adjourn

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Christy Lange
 Recording Secretary
 First United Methodist Church of Oviedo, Inc.